

A St. Mary's County Public Schools  
Safety and Security Initiative

# Remember to FOCUS

Always Respect Your School, Classmates, and Teachers

## Know when it's OK to use your cell phone or other electronic devices



### USE OF PORTABLE ELECTRONIC COMMUNICATION DEVICES

1. *All electronic communication devices to include cell phones, pagers, ipods, personal digital assistance, (PDA) and personal computers must be turned off and out of sight (not visible) before students enter the building each day. They must remain out of sight until the dismissal bell rings at the end of the school day.*
2. *All electronic communications devices (cell phones and other portable communication devices) are not to be handled during the school day.*
3. *The use of cell phone cameras shall not be allowed on school property during the school day or in any manner that infringes upon the rights of other students or staff members.*
4. *Portable electronic communication devices may be confiscated by an administrator.*
5. *PDA's and laptop computers may be used during the school day for instructional purposes only, with teacher knowledge and permission from the grade level administrator.*
6. *Violation of the rules regarding electronic communication devices at All SMCPs Public Schools will result in the following consequences:*

First Offense: *Lunch detention or after school detention*

Second Offense: *One day of in-school suspension*

Third Offense: *Saturday School*

Fourth Offense: *Two day suspension and parent/guardian conference*