



Ms. Angela Funya Education Director
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CAR LINE DISMISSAL REQUIRES PLACARD 2021/2022

Dear Parents/Guardians,

Parents of children picked up from school by car on a frequent, routine, or daily basis need to read this information carefully. The CarRider Pro vehicle placard program will eliminate the process of having parents or authorized persons from signing their child(ren) out each day. Our goal is to run dismissal as smoothly as possible without compromising safety. The parent pick-up diagram is available on our website under 'Quick Link' – Transportation. **Dismissal plan as follows:**

- Families who pick up students in the **car line must have a placard displayed on your rearview mirror and/or the dashboard area with the family number facing out** so it can easily be read by our staff and the tag reader. If your student routinely rides a bus, but you are picking up for any reason, you must also have a placard displayed in your windshield and follow the traffic flow and process (Drop Off & Pick Up Diagram also available on CPCS website).
- **Buses** will leave as they are loaded from the Great Mills Road front of the building outside the café doors and have preference to exit the lot as always.
- The **middle and lower lots** to the left of the front door as you're looking at the building with your back to Great Mills Road are **for our tenants only. They have been painted blue. Parents should not use any spaces that have been clearly marked blue. Please remember Blue = Business. Parents and Visitors** are to use the **yellow** spaces located along the front of the school.

2021-2022 - The same placards are used from year-to-year. Returning families should keep these placards for the entirety of their years at CPCS. **DO NOT throw them away! Only NEW CPCS families will be given 2 complimentary placards unless otherwise indicated.** Anyone requesting more than 2 placards (includes lost or replaced) will be charged a \$5 fee/placard.

Placard Distribution:

- **NEW families** will pick up 2 complimentary placards from your child's homeroom teacher during Open House. Any placards not picked up will be sent home with students on the first day of school, be sure to check with your student.
- **Any NEW or RETURNING families** requesting more than 2 complimentary placards will go to the main office.

It is your responsibility to provide any authorized individuals you deem necessary with your placard. The placard system also allows your child(ren) to be picked up by anyone who displays your placard in their car.

If you have an emergency situation, or someone is picking up a student who does not have a placard in the car, please contact the main office.

No vehicles should park in any parking spaces directly in front of the office doors at morning drop off or dismissal. Parking here is only allowed between the hours of 9 am – 2 pm.

Please make sure that anyone who is authorized to pick up your child(ren) is aware of these changes. Thank you all for your understanding and support.

Chesapeake Public Charter School Daily Parent Pick-Up Placard Procedures

- In order for students to be picked up in the parent pick-up line, the driver **must** have a Car Rider Pro placard displayed in the window.
- When dismissal begins, please wait in your car for students. This will allow us to maintain a steady flow. Please do not arrive more than 30 minutes before dismissal to pick up your child in the car line. Pay attention to the dismissal diagram of where cars may stack in parking lot.
- All students will enter their cars in the car holding area via the sidewalk near the flagpole.
- Please do not drive around other cars in the line unless directed by school personnel.
- **Vehicles without student placards, will be required to sign their child(ren) out.** These parents will need park and wait outside until the dismissal line ends and your child will be walked to your car. Be prepared to show photo identification.
- NO Students will be signed out between 2:30-3:20pm.