Board Attendees: Karen Antonacio, Robyn Baney, Denise Breckon, Holly Calabro, Ben Click, Anne Marie Dailey, Angela Funya, Robert Hicks, Lynda Kovach, Joy McBride, Takiesha Waites-Thierry

Board Members Absent: Brent Johnson

Committee Attendees: Julia Nichols, Maria Scott

Public Attendees: None

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<thead>
<tr>
<th>Agenda Item</th>
<th>Action</th>
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<tr>
<td>Convened at 5:34 PM</td>
<td>None</td>
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<tr>
<td>Approve August Minutes</td>
<td>Vote Approved 10-0</td>
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### Board Development (Ben Click)
Maryland Open Meeting Law
St. Mary’s County has different rules than the state; Ben will do the research and report to the Board.

### Director’s Report (Angela Funya)
- **Transportation:** Bus routes changed and went into effect on September 3rd.
- **Action plan for 2013-14 year will be rolled out to the staff on September 11th.** The focus will be the new Common Core Standards and the Race to the Top money.
- **On 20 September, the staff will have a day of Team Building at Camp Echo Hill.** The focus will be on the vision and mission of the school.
- **Budget:** First paychecks will go to the staff this month. There will be a better budget picture next month. Since there are so many new teachers, the budget should be good.
- **Testing:** Students should not take both the MSA and PARCC. School progress index may be used for one more year based on if CPCS is chosen to pilot the PARCC assessment.

### Committee Reports
- **Strategic Planning (Julia Nichols, Maria Scott, Angela Funya)**
  - Committee knew in April 2013 that an appraisal was needed, but they thought an old appraisal could be used.
  - The appraisal was conducted by the company that had previously completed the appraisal on the building (Hooper & Associates.) Eventually, Self Help will conduct another
appraisal of the building.
  - The current appraisal and leases were mailed to Sheila Wheeler, the account manager at Self Help.
  - The money needed to pay for the appraisal was not budgeted for. If the Board votes to pay for the appraisal, the money will be taken from the ~$60K reserve account.
  - The appraisal gives the Strategic Planning Committee the documentation needed to move forward to USDA or any other lender.
  - The building was appraised at $7.4 million; the asking price is $7.6 million. The initial price for CPCS was $6.8 million. The price may have to be lowered based on the appraisal value.
  - The loan will most likely be approved for 75% of the appraisal value.
  - Tom Watts and Rick Tepel now understand that the Board must approve all purchases in advance.
  - Strategic Planning Committee will work on a plan to properly outfit the building.
  - Tom Watts may potentially stay on to manage the construction project and building maintenance.
  - Actual maintenance and construction costs are unknown.
  - The building will be owned by the Alliance and CPCS will be the tenant.
  - The Board will be provided a complete tour of the building.
  - The Board will be provided a copy of the appraisal.
  - Blueprints of the building will be requested.
  - The property next door will not be included in this purchase; it will be pursued separately at a later date.

**VOTE:** Take money from the reserve account to pay for the $2K appraisal

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**Treasurer’s Financial Report**

- Annual insurance bill of $13,341 was paid
- Bob is officially the backup Treasurer, his name was added to the account
- Fundraising total is $4,345.71.

**Community Committee (Takiesha Waites-Thierry)**

- Community Committee will hold its first meeting on 17 September at 6pm
- People have been identified to take on the ‘Thank Yous” for Project Elective Volunteers
- Joy McBride will assist Pam McCleod in calculating volunteer hours if needed.
Spirit Wear shirts have come in and will be sold at the Fall Walk.

- The Spirit Wear student design contest will be announced at Community Gathering this Friday and end the week after October break.
- Town Hall will be held on 1 October at 6pm. The focus will be on Volunteer Training and Project Elective Training.
- Working with Public Relations/Outreach Committee on MLK Day of Service in January.

- **Public Relations/Outreach (Lynda Kovach & Julia Nichols)**
  - A letter went out to Steny Hoyer’s office to request a visit to CPCS.
  - Over 80 copies of the Charter news were mailed out. The Charter news will now be produced twice a year.

- **Fundraising (Robyn Baney)**
  - Fall Walk is 27 September; information was emailed and sent home this week.
  - Maria Scott held a fundraising meeting from 6:30-7:30, to get volunteers to chair each fundraiser and to find a new Fundraising Committee Chair.

### Action Items

- Research Scrips being purchased online (Ben Click)
- Review Uniform Policy (Angela Funya)
- Check to see if CPCS can get into the Combined Federal Campaign (CFC) book (Brent Johnson)
- Request Building blueprints (Angela Funya)
- Provide appraisal to the Board (Julia Nichols)
- Action plan for the building (Julia Nichols)
- Research accepting donations via Paypal (Bob Hicks)

### VOTE: Board Orientation Policy

It was an action item as a result of the MSDE Quality standards.

**Vote**

Approved 10-0

### October Meeting Date

15 October at 5:30

### Adjourn

7:00 PM