### Observe behavior

If there is not immediate danger, communicate constructively with student first.

#### Use professional judgment:
- Immediately contact security/admin.
- Send student to admin office.
- AND/OR-
  - TAC office referral

#### Determine if behavior is classroom or office-managed

<table>
<thead>
<tr>
<th>CLASSROOM</th>
<th>AUTOMATIC OFFICE</th>
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| **Use professional judgment:**  
Consider consistency, severity, and the effects on the learning of others.  
Any classroom-managed behavior may escalate to office if severity increases prior to 3 interventions.  
- Academic dishonesty/cheating  
- Class cutting, tardiness*, or truancy**  
- Destruction of school/bus property  
- Disrespect or disruption  
- Dress code  
- Inappropriate use of personal electronics or social media  
- Inciting  
- Insubordination | **Alcohol**  
**Arson/fire**  
**Bomb threats**  
**Bullying**  
**Explosives**  
**False alarms**  
**Firearms**  
**Indecent exposure**  
**Inhalants**  
**Other guns or weapons**  
**Serious bodily injury**  
**Sexual assault**  
**Threat of school violence**  
**Threat to adult or student, verbal/physical**  
**Tobacco or tobacco products**  
**Trespassing** |
|  | **Drugs/controlled dangerous substances, including distribution**  
**Extortion**  
**Firearms**  
**Harassment**  
**Indecent exposure**  
**Inhalants**  
**Other guns or weapons**  
**Serious bodily injury**  
**Sexual assault**  
**Sexual harassment**  
**Sexual activity**  
**Sexual violence**  
**Threat to adult or student, verbal/physical**  
**Tobacco or tobacco products**  |

#### 1st Intervention
- Examples:  
Proximity control, Diffuse, Remind, redirect, reinforce

#### 2nd Intervention
- Examples:  
Provide an option to the student, Move seat, Classroom consequence, One-on-one conference

#### 3rd Intervention
- Examples:  
Parent contact, AND/OR, other Level 1 interventions (see back)

If behavior continues AFTER 3 interventions 
(*and 5 instances for tardies), INCLUDING student conference AND documented parent contact (or attempt)

- Write office referral on TAC.  
**Truancy:** Refer to ARC
- In comments area, INCLUDE ALL interventions already used

For immediate contact:
- Call x18901 for immediate emergency assistance
- Contact AP secretary if immediately sending student to AP office (phone, email, google chat)
Level 1 interventions
These responses are designed to teach appropriate behavior, so students are respectful, and can learn, and contribute to a safe environment. Teachers are encouraged to try a variety of teaching and classroom management strategies.

Click here for more about intervention levels

Level 1a (classroom level, solely teacher/student)
- Reminders/redirection
- Verbal Correction
- Warning
- Classroom management protocol
- Student Conference
- Relevant task assignment (reflection/apology)
- Loss of classroom privileges
- Change seat assignment
- Restitution
- Lunch Detention

Level 1b (teacher/student plus additional resources/stakeholders)
- Parent Contact
- Teacher/Parent conference
- Behavior contract
- Conference with Counselor
- Reach out to student’s other teachers, coaches, JROTC instructors, Tech Center teachers, and/or case managers as applicable
- Behavior Intervention
- Daily Progress Sheet
- Conference with School Resource Officer (SRO)

If you require a more accessible way to access this data, please contact: Timothy Moraca (twmoraca@smcps.org)