

# LEONARDTOWN HIGH SCHOOL

23995 Point Lookout Road  
Leonardtown, Maryland 20650

Telephone (301) 475-0200  
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Ms. Jill Snyder-Mills, Principal  
Mr. Graham Coombs, Assistant Principal  
Mr. James Copsey III, Assistant Principal  
Ms. Katie Kortokrax, Assistant Principal  
Ms. Kelsey Mackin, Assistant Principal  
Mr. Eric Readyhough, Assistant Principal

Mrs. Leah Guidry, Counselor  
Mrs. Corinne Marino, Counselor  
Mrs. Lauren Neitz, Counselor  
Mrs. Jessica Sanders, Counselor  
Mr. Richard Wolcott, Counselor  
Mr. Randy Tira, Athletic Director

February 9, 2019

Dear Proprietor,

Leonardtown High School will not be accepting deliveries (floral, balloons, candy, etc.) to our school for students on the following dates:

- Wednesday, February 13, 2019
- Thursday, February 14, 2019
- Friday, February 15, 2019

We are not sufficiently staffed in the front office to manage the volume of deliveries our school encounters on these days. We do not want to be in a situation where a delivery is made to the front office and does not make it to the appropriate student. Additionally, balloons and vases are not permitted on buses as per our Code of Conduct.

As customers call to place orders, please encourage the delivery of gifts to the student's home address.

Respectfully,

A handwritten signature in black ink that reads 'Jill Snyder-Mills'.

Jill Snyder-Mills  
Principal

*It's a great day to be a Raider!*