



# LEONARDTOWN HIGH SCHOOL

23995 Point Lookout Road  
Leonardtwn, Maryland 20650



Ms. Jill A. Snyder-Mills, Principal  
Mr. Graham A. Coombs, Assistant Principal  
Mr. James H. Copsey, III, Assistant Principal  
Mrs. Katie L. Kortokrax Assistant Principal  
Ms. Kelsey L. Mackin, Assistant Principal  
Mr. Eric C. Readyhough, Assistant Principal

Telephone (301) 475-0200  
Fax (301) 475-0204

Mrs. Leah C. Guidry, Counselor  
Mrs. Corinne M. Marino, Counselor  
Mrs. Lauren K. Neitz, Counselor  
Ms. Jessica A. Sanders, Counselor  
Mr. Richard R. Wolcott, Counselor  
Mr. Randy L. Tira, Activities Coordinator

## Homecoming Dance: How to Register for Family ID for Tickets

Greetings!

Beginning **October 1, 2018** we will begin accepting registration and payment for the Homecoming Dance. The deadline to register and order a ticket for the dance is **October 10th**. The Homecoming Dance will take place on **October 13<sup>th</sup>** from 7pm to 10pm at Leonardtown High School. The cost for each ticket is \$20. A student may buy a ticket for a guest or another student through the FamilyID site. Every student must register on FamilyID in order to attend the dance.

We are excited to announce that we are now offering the convenience of online registration for school dances through FamilyID ([www.familyid.com](http://www.familyid.com)). FamilyID is a secure registration platform that provides you with an easy, user-friendly way to sign-up for school events, and helps us to be more administratively efficient and environmentally responsible. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. You enter your information only once for each family member for multiple uses and multiple programs.

Anyone who wishes to participate in The Homecoming Dance must create a FamilyID account. Parents/Guardians must be part of the account/registration process. Families that already have a FamilyID account (anyone who tried out for a sport had to create an account) do not need to create a new account. But, you will still have to visit the link listed below and register for the dance via FamilyID. You may create a FamilyID account at any time, but you cannot register for the dance until after **October 1st**.

### REGISTRATION PROCESS:

**A parent/guardian should register by clicking on this link:**

(<https://www.familyid.com/leonardtwn-high-school-2>)

### Follow these steps:

1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.
2. Next click on the green **Register Now** button and scroll, if necessary, to the **Create Account/Log In** green buttons. If this is your first time using FamilyID, click **Create Account**. Click **Log In**, if you already have a FamilyID account.
3. **Create** your secure FamilyID account by entering the account owner's First and Last names (parent/guardian), E-mail address and password. Select **I Agree** to the FamilyID Terms of Service. Click **Create Account**.



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4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
5. Click on the link in your activation E-mail, which will log you in to FamilyID.com
6. Once in the registration form, complete the information requested. All fields with a red\* are required to have an answer.
7. Click the *Continue* button when your form is complete.
8. Review your registration summary.
9. Click the green *Pay & Submit* button
10. On the next screen, click on *Proceed to Payment* to be directed to the payment processor (MySchoolBucks).
11. In MySchoolBucks, you may log-in to your MySchoolBucks account or use a credit or debit card to process your payment. Input the cardholder's full name, the card number, address and any other required information (\*\***See note below**).
12. After you click *Pay*, you will receive a completion email from the payment processor confirming your payment and an email from FamilyID confirming your registration.

**\*\*\*Please note that you can still pay with cash or check at the LHS school bank if you prefer. However, you will still need to register on FamilyID. Please make checks out to Leonardtown High School and place "Account 495" on the memo line. Your payment (either online or via the school bank) must be received by **October 10, 2018**.**

At any time, you may log in at [www.familyid.com](http://www.familyid.com) to update your information and to check your registration(s).

To view a completed registration, select the 'Registration' tab on the blue bar.

## SUPPORT:

- If you need assistance with registration, **contact** FamilyID at: **support@familyid.com** or **888-800-5583 x1**.
- Support is available 7 days per week and messages will be returned promptly.

If you have any questions or concerns, please email Mr. Byrnes at [brbyrnes@smcps.org](mailto:brbyrnes@smcps.org).